

	Document Name	Quality Clause Flow Down to External Providers			
	Document Owner	QHSE Mgt. Systems			
	Standard Reference	AS9100, Clause 8.4.3		Issue Date	4/22/2026
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External providers include suppliers, vendors, service providers, contractors, subcontractors, original equipment manufacturers, etc. who are providing materials or services to Chem-Trend L.P.

Acceptance of Purchase Order from Chem-Trend L.P binds the Supplier to the Terms and Conditions listed in the Purchase Order and the requirements listed in this document. The Supplier is not authorized to outsource any portion on of the Purchase Order requirements unless specifically authorized by Chem-Trend and must flow down these requirements to any sub-tier Suppliers. Note that these requirements correspond with the requirements of Chem-Trend L.P. customers and with the requirements of AS9100D, Clause 8.4.3.

1. The processes, products, and services to be provided including the identification of relevant technical data (e.g., specifications, drawings, process requirements, work instructions)
2. The approval of: products and services; methods, processes, and equipment; the release of products and services;
3. Competence, including any required qualification of persons;
4. The external providers' interactions with Chem-Trend L.P.;
5. Control and monitoring of the external providers' performance to be applied by Chem-Trend L.P.;
6. Verification or validation activities that Chem-Trend L.P., or its customer, intends to perform at the external providers' premises;
7. Design and development control;
8. Special requirements, critical items, or key characteristics;
9. Test, inspection, and verification (including production process verification);
10. The use of statistical techniques for product acceptance and related instructions for acceptance by the organization;
11. The need to:
 - Implement a quality management system;
 - Use customer-designated or approved external providers, including process sources (e.g., special processes);
 - Notify the organization of any non-conforming process, product, or service within 3 business days and must not ship, or rework the nonconformance without written approval from the organization.
 - Respond to all quality communications in a timely manner as defined below:

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- Initial acknowledgment of receipt: within 2 business days
 - Containment actions (if applicable): within 5 business days
 - Root cause analysis and corrective action plan: within 10–30 business days, depending on issue severity
 - Final verification and closure: by the agreed-upon due date
- Prevent the use of counterfeit parts (see 8.1.4);
 - Notify the organization of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain the organization's approval;
 - Flow down to external providers applicable requirements including customer requirements;
 - Provide test specimens for design approval, inspection/verification, investigation, or auditing;
 - Retain documented information for a period of 6 years or per the customer's PO, whichever is greater, including retention periods and disposition requirements;
12. The right of access by the organization, their customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain;
13. Ensuring that persons are aware of:
- Their contribution to product or service conformity;
 - Their contribution to product safety;
 - The importance of ethical behavior.

Revision Summary

Description of Changes
Defined the time requirements for suppliers to notify Chem-Trend in the event of the release of nonconforming goods and in response to all quality communications.

Approvals

Approved by	Title	Date
Keith Willett	Manager, Quality	April 21, 2026

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